




## MEMORANDUM

**TO:** Manor East Residents and Responsible Parties  
**FROM:** Carrie Davis, Administrator   
**DATE:** May 19, 2020  
**RE:** COVID-19 Update

As you learned yesterday, Covenant Woods has reported to the Virginia Department of Health, the Office of Licensure and local authorities, that a community employee has received a positive diagnosis of COVID-19. The Manor East employee has had minimal contact with others, and anyone having had contact will be tested. Based upon our contact tracing process, and in consultation with the local health department, we do not have a need to test any residents. Due to privacy regulations, Covenant Woods is not at liberty to discuss any details or release any additional information. Please be assured that if we encounter a need to test a resident, the resident and responsible party would be immediately notified/called.

Covenant Woods has and continues to exercise maximum precautions to prevent spread of the virus. Sanitation, restricted access, employee screenings, and social distancing measures have been in place for a number of weeks and will continue. The regulatory agencies' only suggested protocol change was adopted yesterday, with all health care residents being required to eat in their private rooms, starting with yesterday's noon meal.

Covenant Woods Dining Department will be making an adjustment to its meal service for healthcare beginning today, Tuesday, May 19. For us to provide consistent service throughout the campus, dining will be offering two entrée choices at lunch and dinner. The always available menu will return once the challenges of the COVID-19 pandemic ease. Therapeutic diets and other diet restrictions will continue to be honored.

Healthcare residents will receive meals delivered to their room for the next several weeks. Breakfast will be delivered from 7:30 am through 9:00 am, lunch 12:00 pm through 1:30 pm and dinner 5:00 pm through 6:30 pm. Assisted living dining rooms will remain open as it has been with continued distancing restrictions.

As the greater Richmond community begins to reopen, the possibility of virus spread becomes more probable as activity in the greater community increases. The likelihood of becoming complacent is a natural outgrowth of that increased activity. Please continue diligence in following all protocols set forth by Covenant Woods for the safety of our residents and employees.

Stay Safe.