




MEMORANDUM

TO: Manor East Residents and Responsible Parties
FROM: Carrie Davis, Administrator 
DATE: May 21, 2020
RE: COVID-19 Update

As reported yesterday, we have a total of 2 confirmed cases of COVID-19 among our staff. While both worked in Manor East, they did not work side-by-side. Because of the proximity of health care to assisted living, we have been implementing many of the same practices for both levels of care during the quarantine. As new recommendations from the Centers for Disease Control (CDC), the Health Department, or regulating bodies are made, we have adapted our procedures. Unlike our approach to notification on Monday, whereby we did so by automated message and memorandum, yesterday we took the approach of a personal call to each responsible party to provide an update in advance of our automated messaging system. This was done because we wanted to advise of the pending testing of Manor East residents and staff.

Should there be a need to individually test any resident, the resident and responsible party would be notified. Our call yesterday was to provide that individual call informing of the pending Point Prevalence Testing. Updates on the process will be provided through communications such as this. As of this writing, there are no updates on the testing process.

Staff is working with residents to provide a pleasant in-room dining experience. For many health care residents, this includes positioning them at the doorway so they can wave to others across the hall. For all residents, there must be a flat surface to eat from. Assisted living residents provide small tables in their residence for such use. In health care, residents who traditionally frequent the dining room have become accustomed to using the over-the-bed tray as an extra shelf/table instead of a space for having meals. We are coordinating with residents how best to rearrange items for easier access when the over-the-bed trays are needed for meals.

All residents (health care and assisted living) must remain in their rooms unless being escorted by staff. Recreation will be working with residents to design individualized programming on both floors and bring entertainment and activities to the residents. We appreciate the resident's participation and your understanding as we continue our efforts to provide for our residents' safety.

Stay Safe.