




## MEMORANDUM

**TO:** Manor East Residents and Responsible Parties  
**FROM:** Carrie Davis, Administrator   
**DATE:** May 22, 2020  
**RE:** COVID-19 Update

I start this Friday update with an update on positive COVID-19 cases on campus. At the time I write this, we have only the 2 previously reported confirmed cases. As we indicated earlier, those cases were two staff in Manor East. Going forward, we will continue to report the number of previous, and any new confirmed positive cases. Per the Centers for Disease Control (CDC) and the Center for Medicare and Medicaid Services (CMS), we will now also report any cluster of 3 or more individuals (staff, residents, or combination of both) with a new onset of respiratory symptoms that have occurred within 72 hours of each other.

While we have not received confirmation on when the Point Prevalence Testing will take place, we would like to detail that process a bit more. Here is what we know so far:

- The resident or responsible party, if applicable may “opt out” of the testing. If this is something you would like to discuss, please contact Lafon Kinchen, RN, Infection Control Preventionist at 804-296-8201 or [Lafon.kinchen@covenantwoods.com](mailto:Lafon.kinchen@covenantwoods.com).
- The National Guard will be in full protective uniforms and visit residents in their rooms. Staff will be tested outside the building in a dedicated location.
- The testing process generally begins around 10am and lasts up to four hours.
- Tests are processed and results returned to the facility within a few days. We have heard from other communities that the tests do not always return for everyone on the same day.
- Residents and responsible parties will be contacted by phone with results.
- Should a resident have a positive result, they will immediately be put on isolation.
- We have designated rooms on health care (and dedicated staff) to which we will transfer Manor East residents who have tested positive.

Delivery services to residents.

- We have ordered and received additional over-the-bed trays for health care residents.
  - A single additional tray will be delivered to each health care room today and designated for use during meals. This will eliminate the need for residents to change the use of the original over-the-bed tray.
  - This additional tray will be maintained for meal use only.
  - Residents in assisted living have tables in their rooms and we will provide the meal there.

- Mail will now be delivered daily to resident rooms in assisted living.
  - Due to the varied delivery times from the USPS, nursing will collect all items from the resident in-house box after dinner and deliver directly to each resident.
  - Other deliveries will be made throughout the day as they have been since March 11, 2020.

Stay Safe