




MEMORANDUM

TO: Manor East Residents and Responsible Parties
FROM: Carrie Davis, Administrator 
DATE: June 26, 2020
RE: Updates

Our COVID Update: We have no new or active cases of COVID-19 in Manor East. We have no clusters of individuals with respiratory symptoms. Historically, we have had only one employee on health care test positive for COVID-19 and one employee on assisted living test positive for COVID-19. Both individuals have since recovered, are symptom free, and have returned to work.

What we are doing in Phase I:

- Residents without any signs or symptoms of illness precautions, will be encouraged to dine in the designated dining rooms (effective the noon meal 06/26/2020).
 - One person per table
 - Social distancing maintained
 - Residents must wear a mask to and from the dining room
 - Staff will assist with hand hygiene
- Residents without any signs or symptoms of illness and not on isolation precautions, may participate in small group programs starting Monday, June 29, 2020.
 - Social distancing maintained
 - Residents must wear a mask to/from and during the program
 - Staff will assist with hand hygiene
- Telehealth visits are still recommended for any medical appointments that can be performed remote.
- Assisted living residents can visit their in-house mailboxes.
- All residents must continue to wear a mask while out of their room.
- Residents will still have to remain in their level of care. (I.e. a health care resident cannot visit on assisted living and vice-versa.)

Outside Visit Guidelines:

- Mirroring the process that we have in place for video calls, registrations can and should be made one week in advance. Monday, June 29 will be the exception; as we will have registration available for July 2 as well as the week of July 6th. Due to scheduling capacity, residents will be assisted with either one call or outside visit each week.

- We have arranged to support outside visit opportunities for residents with responsible parties or family. The process is like what is used for video calls. Please review the following:
 - The responsible party or family member should register in advance
 - We will be using Sign-up Genius
 - A link to the registration will go out on Monday morning to everyone on our email distribution list
 - Ten (10) minute gatherings will be available on Tuesday and Thursday afternoons
 - Due to the time needed for disinfecting between residents and visitors and to allow time for visitors to be screened, we will have a limited number of spots available
 - Visitors will be limited to a single individual
 - All visitors are encouraged to park on Brooks Farm Road, near the Laurel Bay intersection
 - A “Visitor Entry” sign will be near the sidewalk identifying the courtyard entry
 - Visitors will be screened before entering the courtyard
 - Visitors may only be on the courtyard side of the partition
 - Nothing may be passed/shared between the visitor and the resident
 - Should the weather become more severe than a light misting, outdoor access will be canceled for resident and guest safety.
 - We will provide a video call in place of the visit if weather is an issue.
 - Visitors must wear a mask at all times.

Video calls will continue to be offered on Monday, Wednesday and Fridays. We ask that you still contact Lauren Marwitz, Recreation Manager, at lauren.marwitz@covenantwoods.com or via phone at 804-569-8713.

Per the VDH guidelines we are required to remain in Phase I a minimum of 14 days before we can request a transition to the next phase. We will continue to update you on that process. Currently, the protocol we have in place for Phase I will not appear to have much change in Phase II. While some of us are wearing our hair a bit longer than we prefer, access to the salon is a big part of Phase III. We do not currently have plans to provide anything sooner. The VDH intends to provide additional information on implementing their guidelines. As more information is available, we will reassess our protocols and make changes if appropriate.

Please note that progression is not guaranteed. Should Virginia, or even Hanover have an outbreak, our protocols may change. Similarly, if there is an outbreak of illness on campus the protocol will change. We intend to continue with our updates twice a week and provide immediate updates in-between as needed.

Memo change for next week: Covenant Woods will recognize the July 4 staff holiday on Friday, July 3. We will be sending out our standard memos on Tuesday and Thursday of next week.

Stay safe.