




MEMORANDUM

TO: Manor East Residents and Responsible Parties
FROM: Carrie Davis, Administrator 
DATE: June 30, 2020
RE: Updates

Our COVID Update: We have no new or active cases of COVID-19 in Manor East. We have no clusters of individuals with respiratory symptoms. Historically, we have had only one employee on health care test positive for COVID-19 and one employee on assisted living test positive for COVID-19. Both individuals have since recovered, are symptom free, and have returned to work.

Covenant Woods will participate in an Infection Prevention and Control Assessment which will be performed by a Clinical Task Force Team working for the Virginia Department of Health (VDH). The team will be on-site on Thursday, July 9th, looking specifically at Infection Control practices in place to prevent the spread of COVID. Covenant Woods requested this voluntary assessment through the VDH to help determine readiness to enter Phase II of reopening.

As part of the Phase I guidelines, Covenant Woods will have another round of Point Prevalence Surveillance testing done the morning of Friday, July 17th. As with the first round, the National Guard will be on-site performing the tests.

- The resident or Responsible Party, if applicable may “opt out” of the testing. If this is something you would like to discuss, please contact Lafon Kinchen, RN, Infection Control Preventionist at 804-296-8201 or Lafon.kinchen@covenantwoods.com.
- The National Guard will be in full protective uniforms and visit residents in their rooms. Staff will be tested outside the building in a dedicated location.
- Tests are processed and results returned to the facility with-in a few days.
- Individual Residents and Responsible Parties will be immediately contacted for a positive result.
- Should a resident have a positive result, they will immediately be put on isolation.
- We have designated rooms on health care (and dedicated staff) to which we will transfer Manor East residents who have tested positive.

While we are in Phase I, it is important to review some of the restrictive protocols that remain.

- Manor East residents (as well as the greater community) should only be off-site for *medically necessary medical* appointments. Telemedicine is still recommended to be used as much as possible.
- Residents who traditionally have scheduled their own appointments, must inform the Unit Manager of any pending visits. This will ensure staff has an opportunity to review any precautions with the Resident and Responsible Party, provide the appropriate documentation for the resident to take to the appointment, and initiate proper infection control measures upon resident's return. Many medical offices still have strict guidelines for registration and non-patient attendance that should be factored into travel plans.
- Residents can attend small group programs and move throughout their level of care while wearing a mask and observing social distancing. Residents *are not* permitted to use the elevator to travel to other floors in the building. Residents who are interested in having an outside visit with a resident in a different level of care should meet with the Social Worker for information and assistance.
- We continue to utilize the table at the Manor East entrance for resident deliveries. Please do not bring any perishable items. If you have a large delivery (bigger than a paper grocery bag), please share that information when you call the Social Worker to gain access to the campus.
- Inside visits are not permissible under the current guidelines. Phase III does speak to inside visits, though VDH is still updating the specifics.
- Similarly, Salon services will be addressed in Phase III, when we get that far in the future, and we are working with the provider to resume services as soon as appropriate after phase III takes effect. Initial services available may be limited. Residents *are not* able to go off the unit for hair care or other personal care services.

VDH is reviewing the current guidelines for Phase II and Phase III and we anticipate updates in July. Additional information is expected this week to clarify some of the requirements of Phase I. This continues to be an ever-changing environment and we will adjust as we are able and share those changes with you.

We have received an overwhelming response for sign-ups for our outdoor visits. We ask that when signing up for a visit that you list in the comments section the name of the resident with whom you wish to visit. The only method for signing up for the outdoor visits is through Sign-up Genius. Family members who would like an opportunity to register for an outdoor visit will need to be added to the email distribution list by contacting Michelle Sharpe, Executive Assistant, at 804-569-8701, or via email at michelle.sharpe@covenantwoods.com. A link to sign up for the outside visits will be sent out on Mondays to register for the following week. Please be reminded that, due to scheduling capacity and in order to ensure as many residents as possible have access, residents will be assisted with *either* one outside visit *or* one Google Duo call each week, not both.

Don't forget that Friday is a recognized holiday at Covenant Woods. We will publish our "Friday Memo" on Thursday this week. Stay safe.