



MEMORANDUM

TO: All Residents
FROM: John Dwyer, President/CEO
RE: Changes in Independent Living pandemic protocols
DATE: June 2, 2021

As stated in my memo dated May 26, 2021, our leadership team has completed our plan for further reducing restrictions associated with fully vaccinated staff and residents in IL.

Effective Monday, June 7, 2021, fully vaccinated residents, staff, visitors and vendors in IL:

- Are no longer required to be screened
- Are no longer required to mask and distance anywhere in IL, including dining venues, and fitness areas. Those who are vaccinated may still choose to mask and distance if they so desire.

Additional changes are as follows:

- Programming for group activities may return to pre-COVID capacity. A dozen seats will be spaced in the front and back of the room for those needing to 6-foot distance.
- Dining venues, while initially continuing to be for residents-only for seated dining, will no longer require masks or distancing and room capacity returns to pre-Covid levels.
- Guest Rooms will continue to be available for reservation but will no longer require a 24-hour hold period between guests. Guest room guests can begin using the gym and pool again after they sign a waiver. The guest room breakfast ticket will be redeemable in The Bistro Monday – Saturday 7 AM -10 AM and in Fireside: Sunday – Saturday 7 AM -10 AM
- Stuart Home Drive and the Main Entrance will be open to all traffic 7am- 8pm, 7 days a week.
- The Brooks Farm Road screening station will be discontinued, and screening staff will be relocated to the Manor East Entrance and the new hours will be 7am- 8pm Monday-Friday. This station will be exclusively for visitors and vendors who require access to Manor East.
- The staff at the Guard House at the main entrance will notify nursing of any visitors arriving to visit Manor East after 8pm so staff can meet and screen them at the Manor East entrance.
- Visitors without a Family Visitor Badge: Resident needs to contact the Concierge during desk hours prior to their guest's arrival to ensure they are added to the approved daily visitor list and to receive at Visitor Name Tag.
- Visitors with a Family Visitor Badge: Residents do not need to notify the Concierge desk; the visitor does not need to check in at the Concierge Desk if they wear their badge.

- Fitness Classes & Gym – participation will resume on a first come, first served basis; pre-recorded classes will continue to be shown on Channel 970.
- Gym and pool times for employee participation is no longer restricted. Employees may use when not scheduled to work.
- Visitors may continue to pick up meals from the Bistro, Fireside and join resident(s) for a seated meal on the Terrace as well as by reservation in the Traditions and Vistas PDR. Initially we will continue not to allow visitors to join residents for seated dining in Fireside, Vistas or Traditions. However, a separate memo will be forthcoming from the Dining Department relative to how they plan to phase back in allowing visitors for seated dining in over the next couple of weeks.
- Any staff member, visitor, vendor, must still be screened prior to entry to Manor East.

Again, these relaxed protocols apply to VACCINATED staff, residents, visitors and vendors in IL and are effective Monday, June 7, 2021. Unvaccinated staff, residents, visitors and vendors in IL are expected to continue to properly mask and distance. Additionally, there may be individuals who, despite being vaccinated, choose to continue to mask and distance and they are welcome to do so. COVID-19 protocols for Manor East residents, staff, visitors and vendors are not affected by any of the aforementioned changes other than the relocation of the Brooks Farm Road screening station to the Manor East main entrance.

JED/km