



TO: Covenant Woods Employees
FROM: Emily Endert, Director of Human Resources
RE: **9/23/2021** COVID-19 Weekly Staff Update

HIGHLIGHTS

- Notify your supervisor if someone in your household is exposed to a positive COVID case.
- There have been no positive COVID cases since the last weekly update.

SCREENING is required for Manor East employees, vendors and visitors

Do not walk through Manor East before being screened.

- Employees who work in the Manor, Manor West and the Lodge do not need to screen, unless entering Manor East, and have the option to screen at the Manor East Clinic entrance.
- ANYONE entering Lower-Level C-wing must don a mask before entering, and will be screened!
- IL staff who prefer a surgical mask may be screened & receive one at the Lower Level C Screening Station.

Lower Level C-Wing Station: staffed from 6 a.m. – 5:30 p.m. and 10:45-11:15pm daily

Manor East Clinic Station: staffed 7 a.m. – 8 p.m. seven days a week.

COVID-19 TESTING: Twice Weekly, on Monday & Wednesday for Manor East staff.

- Bring your license and insurance card each time you are tested.
- Those who do not have insurance must sign an attestation that there is no insurance.

PREVENTION: Continue with all precautions at home & work even if you are vaccinated.

- Wash your hands frequently with soap & water for at least 20 seconds.
- Use hand sanitizer when soap is not available.
- Follow CDC Guidelines for masking. Current guidance includes mask use for vaccinated individuals.

VACCINATION: COVID-19 Vaccinations are a condition of employment effective October 15, 2021.

- You can register for a vaccine by contacting the Clinic nurse at ext 8705, or
- Visiting the website vaccinatevirginia.com and you will be notified of a time/place,
- Contacting pharmacies for the vaccine, or contacting the county about vaccine clinics.
- You must inform the Clinic after your first dose and again after the second dose if a two-step vaccine; or after vaccination if a single dose. This information is required for our reporting.

Approved Exemptions: *Those with approved vaccination exemptions must*

- wear an N95 Mask inside the building. You must be fitted for N95 mask in the Clinic.
- adhere to twice weekly testing on schedule designated by the Infection Control team.

VACCINE BOOSTER CLINIC October 29, 2021

- Open to those 65 & older, both staff and residents. Register through the clinic at ext 8705.
- Those 12 and older who are immunocompromised or exposed to COVID through the work or home environment may qualify. Contact the Clinic for more information.

DO NOT DROP YOUR GUARD. Continue with all precautions at home and at work. Be vigilant. *Thank you for what you are doing to keep the residents and yourself & your families safe, and for sharing your smile with others.* Until next week, please stay safe.